



JOB VACANCY POSTING

OPEN TO ALL APPLICANTS: June 26, 2015

POSTING:	0143-15	FULL/PART-TIME:	Full-Time
TITLE:	Quality Assurance Manager	HRS. PER WEEK:	40
POSITION HIRING RANGE:	\$85,010 – \$93,511/yr.	SCHEDULE:	M – F 8 am – 5 pm Able to work evenings, weekends and holidays as necessary
POSITION SALARY RANGE:	\$85,010 – \$136,911/yr.		
DEPARTMENT:	Engineering & Construction		

QUALITY ASSURANCE MANAGER

Summary

The South Florida Regional Transportation Authority (SFRTA), a tri-county public transit authority serving Miami-Dade, Broward and Palm Beach counties, is seeking a Quality Assurance Manager to manage and administer the SFRTA Quality Assurance Program compliant with Federal Transit Administration's (FTA) guidelines and ensure the highest level of quality in all aspects of SFRTA projects. The individual will develop and implement Quality Assurance / Quality Control (QA/QC) controls, procedures, and measures during design, permitting, maintenance, construction, and construction oversight, testing, start-up and turnover of new, modified, and/or upgraded SFRTA and/or partner agency facilities to ensure agency requirements, needs, schedule and budget are met.

Responsibilities

- Implement, administer, update and manage the SFRTA's Quality Assurance (QA) Manual, and other QA systems in accordance with Federal requirements.
- Lead audits, including quarterly assessments of SFRTA's QA systems implementation and effectiveness.
- Conduct internal QA audits, and external QA audits of contractors' plans and facilities.
- Conduct orientation and training on QA systems and implementation procedures.
- Provide review and input on procurement packages to ensure SFRTA QA requirements will be met and are in accordance to the scope of services.
- Provide support and participation in Safety and Security activities, such as committee meetings, project walk-throughs and safety and security certification process for rolling stock, tracks and signals, stations, facilities, and safety-related programs.
- Apply Six Sigma and Lean methodologies on projects within the agency.

Required Qualifications

- Knowledge of FTA Quality Management System Guidelines, quality related codes, systems, standards, and regulatory requirements, including International Organization for Standards (ISO).
- Knowledge of Total Quality Management (TQM), Continuous Quality Improvement (CQI), and Six Sigma and Lean methodologies.

Required Qualifications - *continued*

- Knowledge of Federal, State and Local laws and regulations governing transit and transportation.
- Knowledge and experience in preparing QA/QC procedures and instructions and in QA audits.

Required Education/Experience

- Bachelor's degree in Arts or Science.
- A minimum of four (4) years of experience applying Six Sigma or Lean methodologies; *or*
- A minimum of four (4) years of experience in leading or assisting quality assurance activities on federally funded transit projects
- Training in quality from the American Society of Quality (ASQ), the National Transit Institute (NTI), or a similar entity within the past five (5) years.

Preferred Education/Experience

- Bachelor's degree in Engineering, Construction Management, or closely related field.
- A minimum of four (4) years working in quality assurance, design, and/or construction related to rail transit projects.
- A minimum of two (2) years of experience applying Six Sigma or Lean methodologies; *or*
- A minimum of two (2) years of experience in leading or assisting quality assurance activities on federally funded transit projects
- Certification or training in quality from the American Society of Quality (ASQ), the National Transit Institute (NTI), or a similar entity within the past four years.
- Florida Professional Engineer (PE) registration, or ability to obtain one, is preferred.

Benefits & Compensation

The South Florida Regional Transportation Authority offers a competitive salary and comprehensive benefits package. Benefits include:

- Paid holidays, vacation, sick and personal time.
- Health Insurance through the State of Florida – PPO or HMO.
- Participation in the Florida Retirement System (FRS).
- Employer paid life insurance and long term disability coverage.
- Ability to enroll and contribute to one of the State of Florida deferred compensation plans.
- Tuition Reimbursement program.
- Free train transportation on Tri-Rail; a savings of up to \$900/yr.
- Paid memberships in organizations related to employees' field/profession.
- Paid workshops, seminars and educational conferences related to profession.

To Apply

SFRTA Employees must complete a Transfer Application Form and submit it along with a copy of most recent resume to the Human Resources Department. Transfer Applications are available on the SFRTA Intranet and the Human Resources Department. All others should e-mail an SFRTA Employment Application, and resume, along with salary requirements, to jobs@sfrta.fl.gov, or fax to 954-653-9105 or mail to, M. David Trabal, Human Resources Manager, at 800 NW 33rd Street, Pompano Beach, FL 33064. Applications are available online at www.sfrta.fl.gov.

EOE/Smoke and Drug Free Workplace